

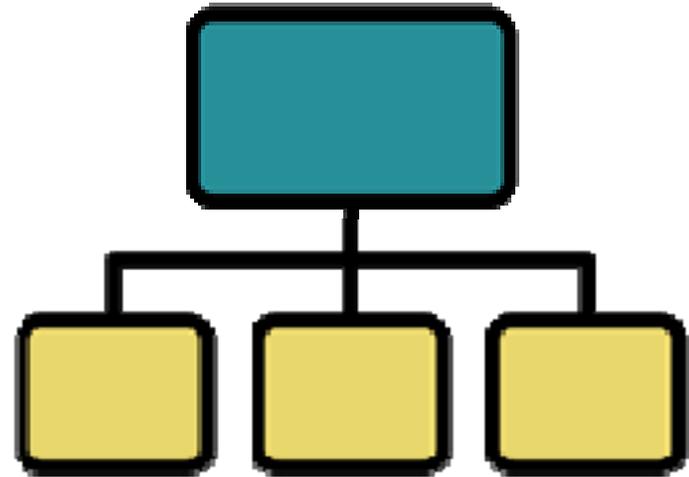
# Start a Homegroup

March 21, 2012

# Sharing Network Resources

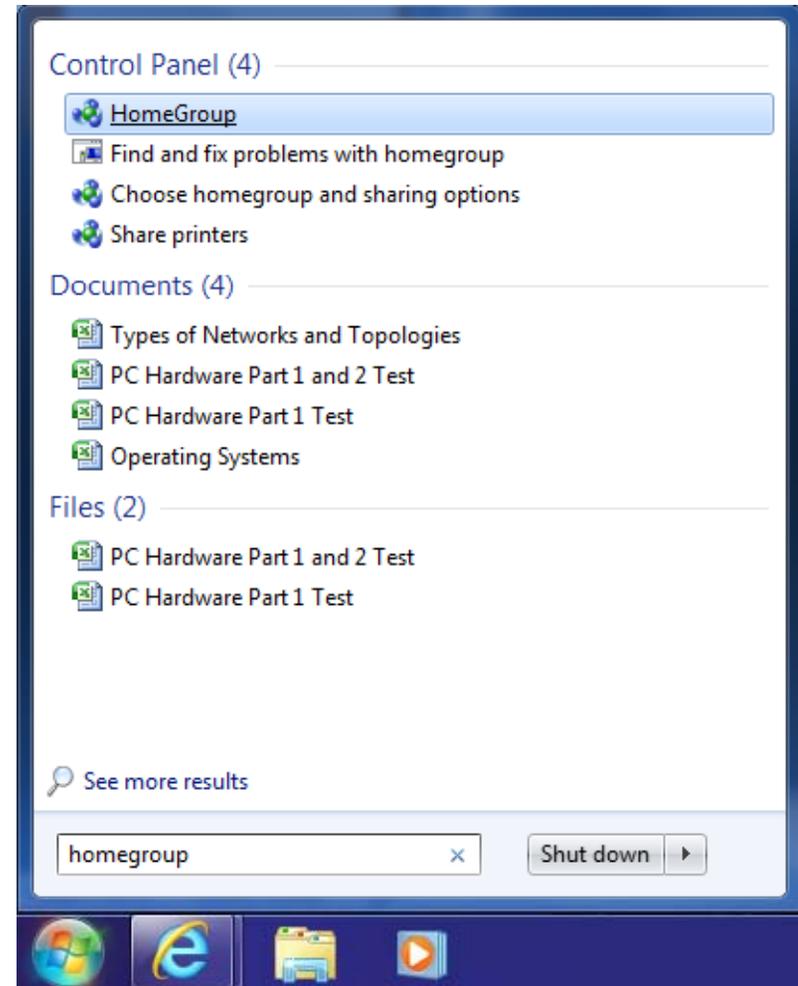
We can make a central computer in our office hold our files so everyone can share the information. We can accomplish this with the Homegroup function in Windows 7. We can also set up RAID 1 on the central computer to back up the important data.

In this lesson, we will learn how to setup a Homegroup and share standard files. We will learn how to share a custom folder with the Homegroup.



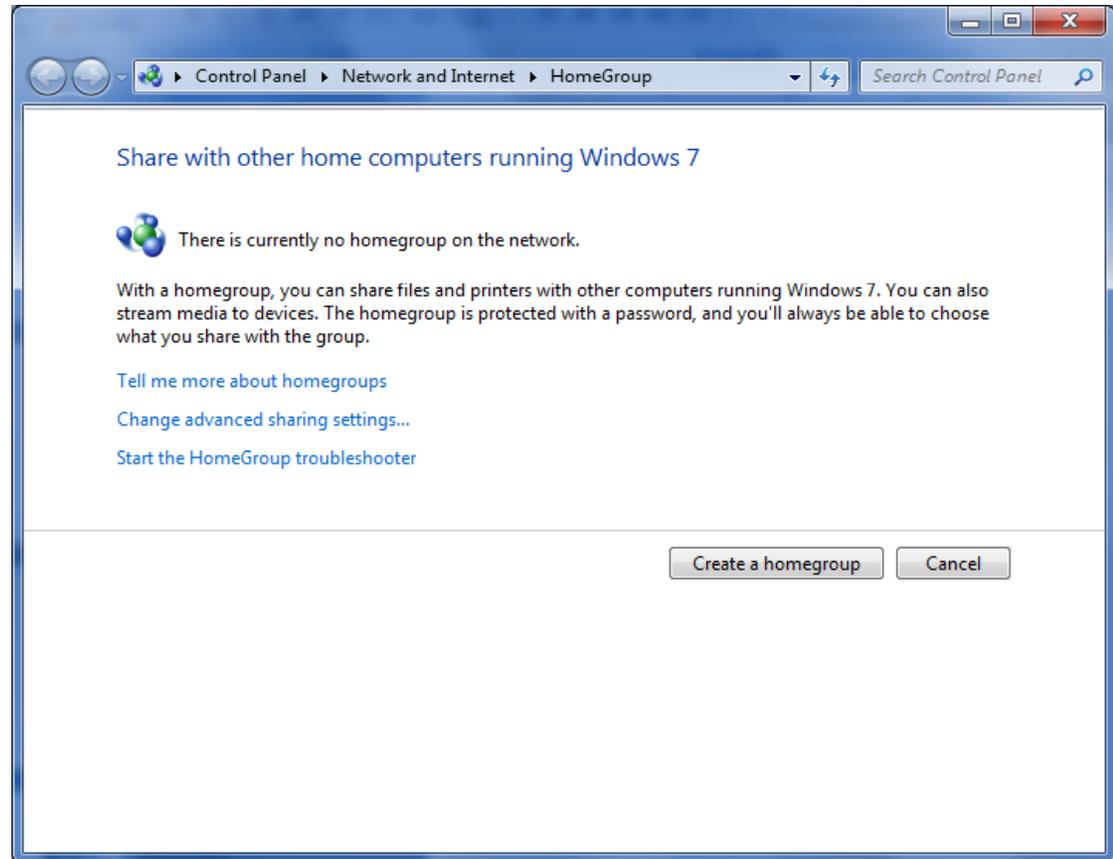
# Find Homegroup

At the Start menu, we will type homegroup in the Search textbox. We will see the Homegroup hyperlink listed under the Control Panel listing. Click on Homegroup to open the Homegroup window.



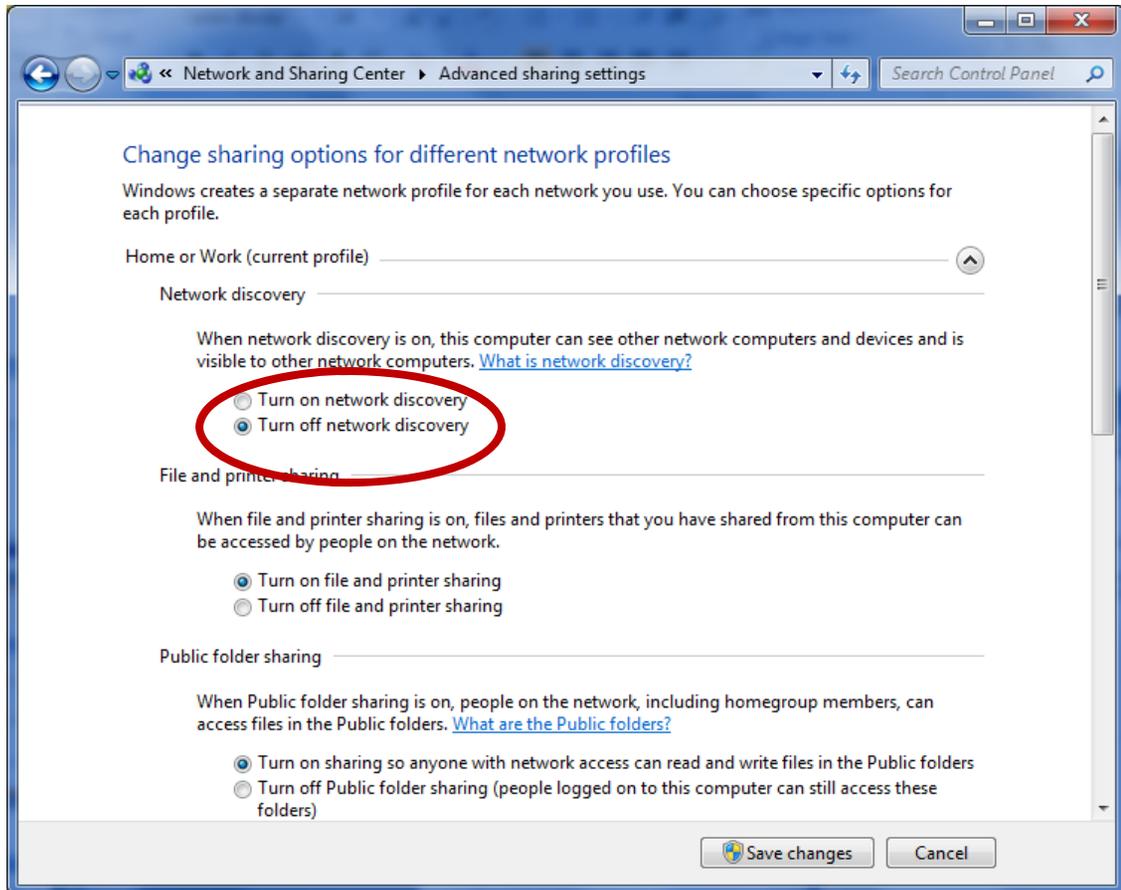
# Sharing Files with Others

Another way to arrive at this dialogue box is to go to the Control Panel, select Network and Internet and then Homegroup. To create a homegroup, we choose the Create a homegroup command button. If the Create a homegroup button is grayed out, select the Change advanced sharing settings hyperlink.



# Advanced Sharing Settings

In this window, if necessary, we will turn off the network discovery. This will allow us to create a homegroup when we save the changes. When return to the first window, we will select the Create a homegroup button.



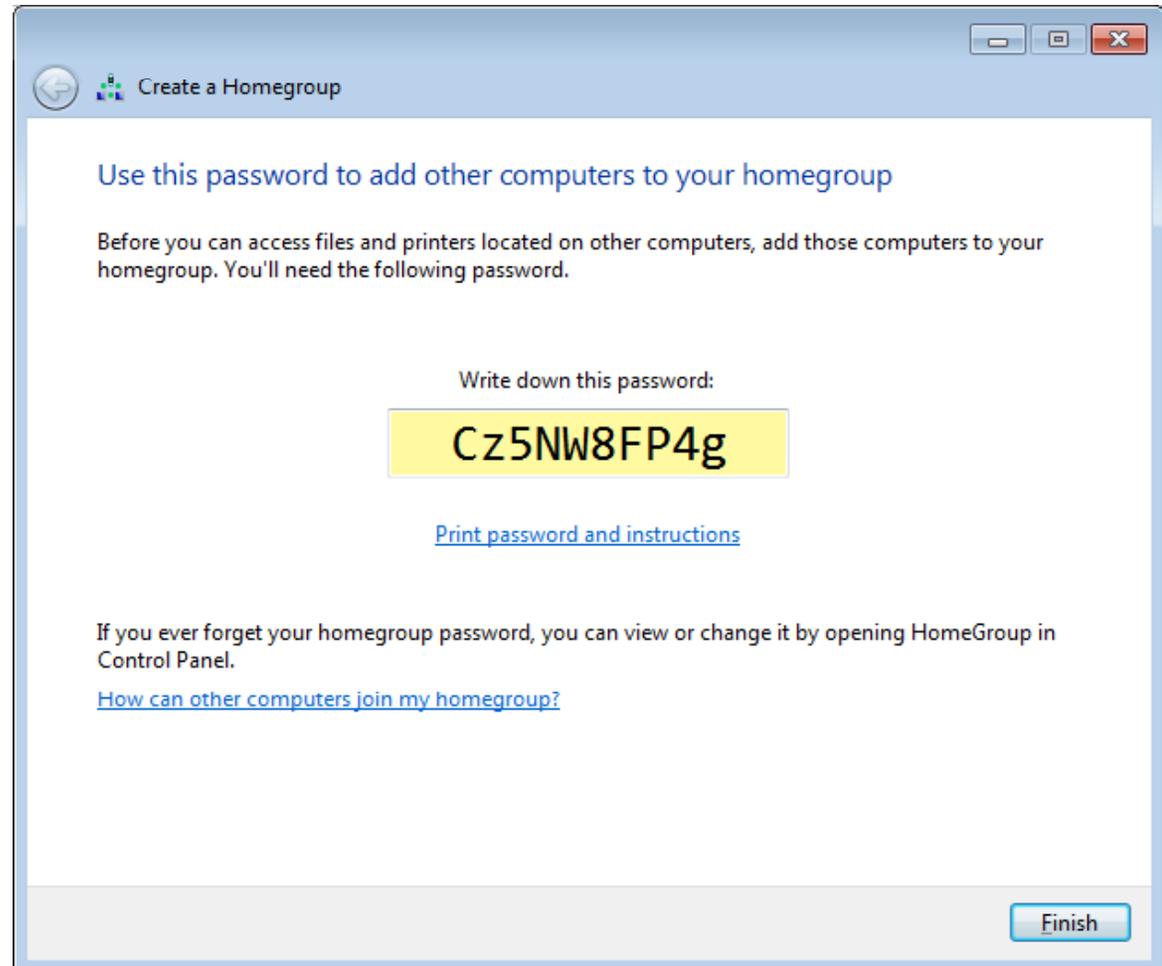
# Create a Homegroup

After creating the homegroup, we will be presented with the options of sharing files and folders. Pictures, Music, Videos, Printers and Documents can be checked. We will continue by pressing the Next button.



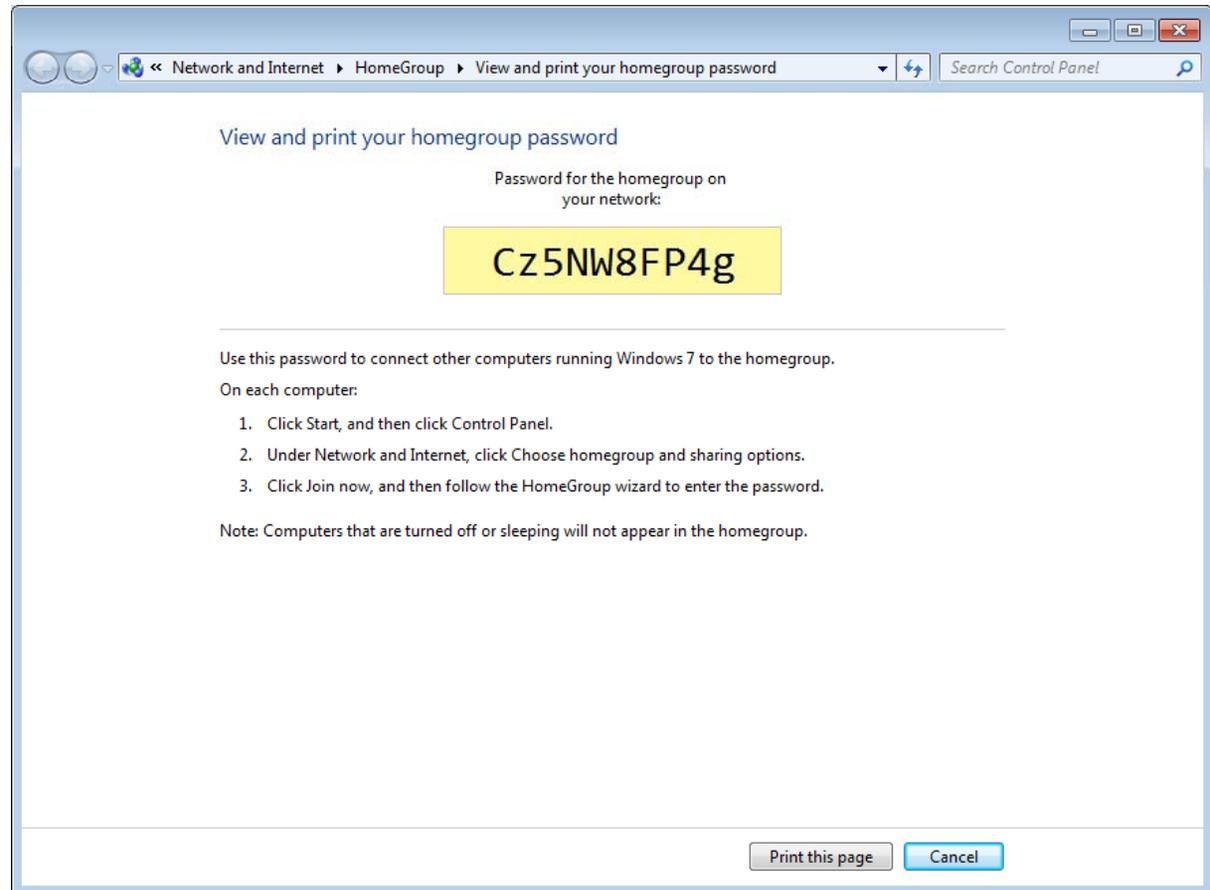
# Homegroup Password

A unique smart password is created and we can share this code with anyone we wish to allow access to our central computer. We can choose the Print password and instructions hyperlink to make this step easy to accomplish.



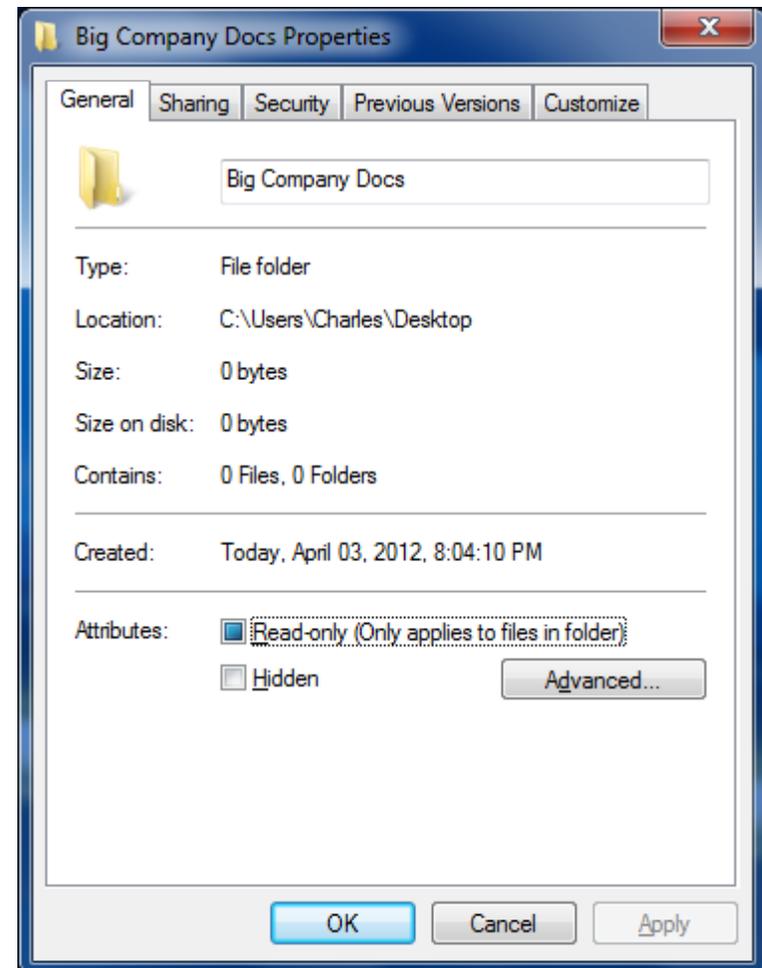
# Print the Password

Distribute the print out of this secure password to the people in your network. After they join the group, they can share the document for security purposes.



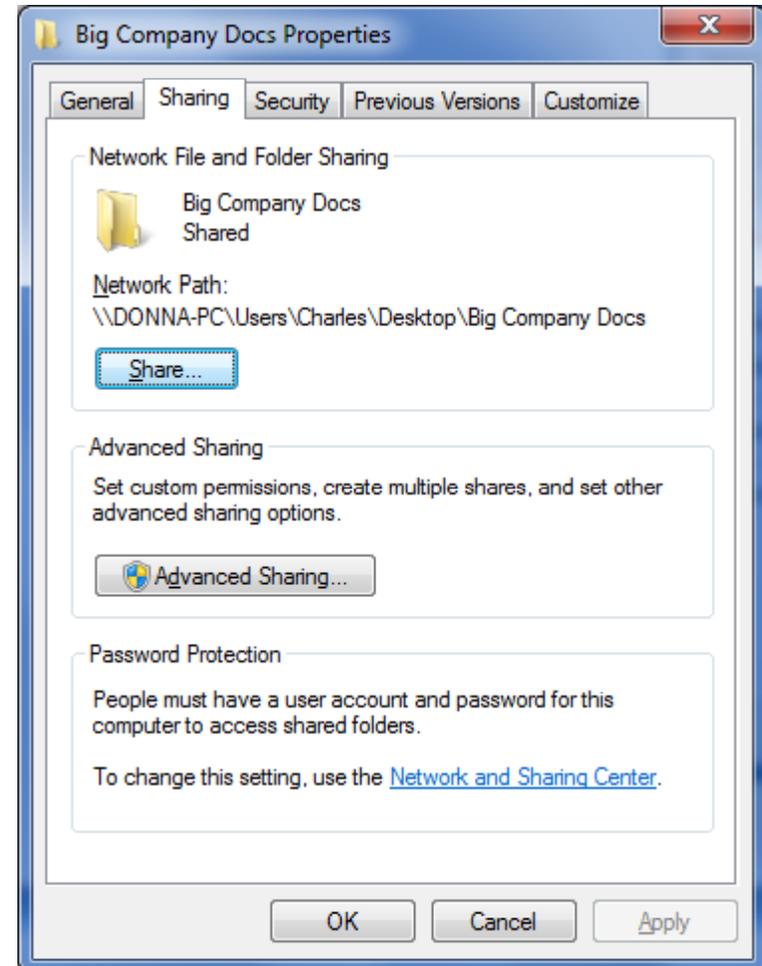
# Folder Properties - General

We can make folders for our organization and share them with the homegroup. Right click on any folder we make, and select properties.



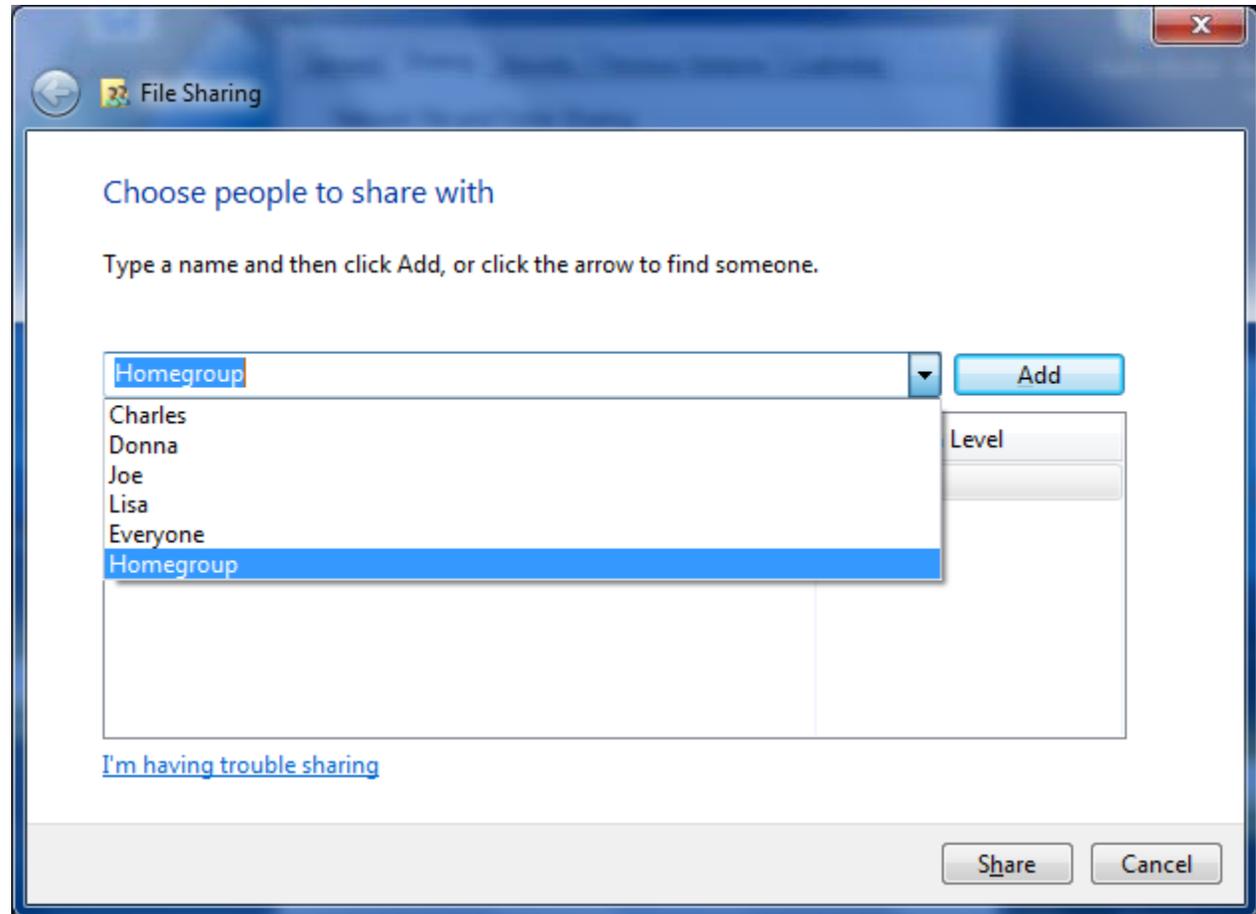
# Folder Properties - Sharing

On the Sharing tab, we depress the Share button.



# File Sharing

In the File Sharing window, we pick Homegroup from the list and then we press the Share button.



# Changing the Permission Level

When we include the homegroup, the default permission is read only. We can change the read option to Read and Write by selecting it from the list. We push the Share button to make the change.

