Technical Writing Review

1. Name several types of technical writing we can see in an IT department?

2. What is the purpose of a newsletter?

3. What is the purpose of an electronic book?

4. What is the purpose of flyer or a trifold?

5. What is the purpose of a technical manual?

6. What is the purpose of a training aid?

7. What are the features of an online learning tool?

8. Technical writers are interested in what learning styles?

9. A letter comprises a(n) _____, _____ and _____.

10. What would a computer support group have on their FAQ web page?

11. What are different names of troubleshooting guides?

12. The advantage of electronic technical manual over printed documentation?

13. What limits are placed on a brainstorming session?

14. What tools would we bring to a brainstorming session?

15. Important points in a report should be what?

16. What is a good way to write a technical report to build team unity and encourage diversity?

17. What two text alignments are used mostly in technical writing?

18. When can an acronym be used?

19. What tools are available to technical writers?