

## Daily Usage Par Worksheet

- 1) Merge and center A1 to U1, Type Daily Usage Par Worksheet
- 2) Merge and center A3 to F3, Type Porterhouse
- 3) Type Monday in A4
- 4) Type Usage in A5
- 5) Highlight A4 and A5, Select the Fill Handle (black box) and pull down to row 17
- 6) Type 3/15 in cell B4
- 7) Type 3/22 in cell C4
- 8) Highlight B4 and C4, Select the Fill Handle (black box) and pull across to column F
- 9) Type 3/16 in cell B6
- 10) Type 3/23 in cell C6
- 11) Highlight B6 and C6, Select the Fill Handle (black box) and pull across to column F
- 12) Repeat for Wednesday, Thursday through Sunday
  
- 13) Highlight A3 to F17, right click on the blue area and select copy
- 14) Select cell H3 and Paste
- 15) Select O3 and Paste
- 16) Type in customer counts under each date
- 17) Change Porterhouse to Filet Mignon
- 18) Change Porterhouse to New York Strip
  
- 19) In cell G5, find the largest number for Monday, type =max(B5:F5)
- 20) To find the balance of maximum numbers for Porterhouse steaks, highlight cells G5 and G6 and pull the fill handle to row 17
- 21) Highlight G5 to G17 and copy the maximum formulas to cells N5 and U5
  
- 22) Merge and center A19 to B19, Type **Current Inventory**
- 23) In cell C19, type **40**
- 24) Type **Build to** in cell C21
- 25) Type **Extra** in cell D21
- 26) Type **UI** in cell E21
- 27) Type **Forecast W,T,F** in cell A22
- 28) Type **Forecast S,S,M,T** in cell A24
- 29) In cell C22, type =sum(G11,G13,G9)
- 30) In cell D22, type **0**
- 31) In cell E22, type =C19-G5-G7
- 32) In cell C24, type =sum(G5,G7,G15,G17)
- 33) In cell D24, type **36**
- 34) In cell E24, type =C19-G11-G13
  
- 35) Highlight A19 to E24, right click on the blue area and select copy
- 36) Select cell H19 and Paste
- 37) Select O19 and Paste
- 38) In cell J19, type 63
- 39) In cell Q19, type 65
- 40) In cell C26, type Porter
- 41) In cell D26, type Filet
- 42) In cell E26, type NY Strip
- 43) In cell A27, type Mon Order
- 44) In cell A29, type Thu Order
- 45) In cell C27, =C22+D22-E22
- 46) In cell D27, =J22+K22-L22
- 47) In cell E27, =Q22+R22-S22
- 48) In cell C29, =C24+D24-E24
- 49) In cell D29, =J24+K24-L24
- 50) In cell E29, =Q24+R24-S24