In this chapter, we will learn the following to World Class CAD standards:

- Why Do We Use Customized Templates
- Creating the Template
- Saving the Template in Dreamweaver
- Inserting a Table in Dreamweaver
- Inserting an Image with Dreamweaver
- Setting Link Colors in the Page Properties Window
- Creating an External Style Sheet
- Making an Editable Region

## Why Do We Use Customized Templates

In this chapter, we will be making a template for the Inoproducts website. Where we could design a unique HTML page for each document we wish to be on the Internet, this method is not the most efficient one and the practice can result in errors when there is a mistake in creating the hyperlinks on the navigation bar and in placing JPEG images in the banner.

We will use a template in the chapter that we will use on almost ever page throughout the design. Once we insert tables, the hypertext links and a copyright statement, we will lock those areas down, so that when we open a new HTML document using the template, the web designer cannot alter those regions of the page.

#### 8 × Dw File Edit View Insert Modify Format Commands Site Window Help 📷 🕶 🗘 + 👗 DESIGNER • 🗭 New. Ctd4N Open... Chrl+O FILES 75 Browse in Bridge... Chrl+Ak+O Local view in Innorodurts Open Recent 3 C 3 6 7 9 0 1 CIrit+Shitt+O Open in Frame. Local Files Size CUH-Shitkw Close All 🖃 边 Site - Inoproducts (C:\Doc 🖲 🛅 about us Share My Screen... 🕀 🛅 blog E Careers Style Ac. (F) Contributors Seve Al (+) Call education Save to Remote Server.... H i dobal chaos Lave at Template .... in a html Recent 🖻 🚞 ESS Prink Code 🖲 🧰 education pdf 📧 🥘 global chaos pdf Import 🗏 🚞 images Export 🖻 🧰 product pdf Convert - 🙆 videos Preview in Browser 🗂 index.html 7KB Check Page 🕀 🛅 membership Validate 🗉 🙆 news Congare with Remote 🖲 🧰 policies Deilign Notes 😟 🚞 press releases Ctrl+O Exit 1 in products 🗉 🛅 solutions 🕂 🗀 store 🕑 🧰 storyboards E C Templates 营 template\_major.dwt 4KB + C webmasters SEARCH LINE CHECKER ATTEREPORTS FTP LOG SERVER DEBUG PROPERTIES \* 3 Ready 2 Log....

## Creating the Template

To create a template, we select File on the Menu bar and then New as shown in figure 4.1.

Figure 4.1 – Opening a New File in Dreamweaver

The New Document window will open on the graphical display as shown in figure 4.2. There are five categories listed on the left side of the dialogue box, which are Blank Page, Blank Template, Page from Template and Other. We will pick the HTML page type and None from the layout list. We then will press the Create command button to open a blank HTML web page.



Figure 4.2 – New Document

## Saving the Template in Dreamweaver

Next, we will save the HTML document in the Template folder in the Inoproducts folder. We will name the file "template\_major" and save the page as a template file (dwt) as shown in figure 4.3.

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My Computer	File <u>n</u> ame: Save as <u>t</u> ype:	template_major Template Files (*.dwt)	<b>*</b>	<u>S</u> ave Cancel
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Figure 4.3 – Saving the First Template

## Inserting a Table in Dreamweaver

We are now going to build some form into the template for the banner, the navigation bars at the top and bottom of the page, the region for the main content and the area for the copyright statement.

To insert the first table, we will choose Insert on the Menu bar and then we pick Table from the drop down list as shown in figure 4.4.



#### The Table window will appear on the graphical display as shown in figure 4.5. For the table holding the banner, we will type "1" for rows and a "1" for columns. We want the table width to be 1000 pixels wide and the border thickness of zero pixels or no border. We also will set the cell padding and cell spacing to zero. We will press the OK command button and the single cell table will appear at the top of the HTML page.

Using the Properties window as shown in figure 4.6, we will set the cell height to 75 pixels.

#### Figure 4.4 – Inserting a Table into a HTML page

Table	
Table size	
Rows:	Columns: 1
Table width:	100C pixels 💌
Border thickness:	: O pixels
Cell padding:	
Cell spacing:	0 🔠
Header	
None Left	and Linkburg and Linkburg
Accessibility	
Caption:	
Summary:	
Help	OK Cancel



SEARCH	LINK CHECKE	R SI	TE REPO	RTS	FTP LOG	SERV	ER DE	BUG P	ROPERT	IES		_				7 <b>E</b>
<> HTML	Targeted	Rule	<new (<="" td=""><td>ISS R</td><td>ule&gt;</td><td>~</td><td>Font</td><td>Defau</td><td>t Font</td><td></td><td>*</td><td>B</td><td>I</td><td>e 1</td><td></td><td>0</td></new>	ISS R	ule>	~	Font	Defau	t Font		*	B	I	e 1		0
🔓 CSS	) (	Edi	t Rule		CSS Pane	el 🛛	Size	None	~							Ŀ
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	🗆 🤅 Ver	t Defa	ault 🔽	] н[	þ5 н	eader [										△

Figure 4.6 - The Properties Window

## Inserting an Image with Dreamweaver

In the top table, we will insert the 1000-pixel wide by 75-pixel high banner image for Inoproducts. We accomplish this task by placing the cursor inside the table and then we select Insert on the Menu bar and then we pick Image as shown in figure 4.7.



Figure 4.7 – Selecting Insert and then Image

When we select the Site Root button on the Select Image Source window, we return to the Inoproducts folder. We will always place the JPEG digital pictures in the Image folder, so open the HTML directory first and then we need to open the Image folder.



Figure 4.8 – Folders inside the Inoproducts folder

In figure 4.9, we see the Select Image Source window and we want to highlight the JPEG graphic file named "banner". We can see that the file names are lower case and have no spaces between the words that describe the picture. Some web servers require all lower case names and the nomenclature must not have spaces, so we typically follow this practice since we never know if we will move the web site to a server requiring this restriction. When we press the OK command button, the banner appears in the table as shown in figure 4.10.

Select file na	Data sources	Image preview
Look yr	i mages 🔤 🥥 🎓 💷 💷 -	
Dermer Dermer Destic Dop_cars	Trecycle_gu/2 Frecycle_paper tabs_charity	all constant.
pop_cans precycle_g		1000 x 75 JPEG. 14K / 2 sec
tecycle_g		1000 x 75 JPEG, 14K / 2 sec
E) recycle_g File pame:	<i>I</i> Y	1000 x 75 JPEG. 14K / 2 sec
File pame: Files of type:	barner OK	1000 x 75 JPEG. 14K / 2 sec
	fr barner OK Image Files (* git,* jog,* joeg,* prog,* prod) 💌 Cancel	1000 x 75 JPEG. 14K / 2 sec

#### Figure 4.9 – Selecting the Banner in the Image Folder



Figure 4.10 – The Banner in the Table

The next step is to create a navigation bar directly under the banner by inserting a ten column and one row table. We place the curser under the first table and pick Insert on the Menu bar. Then we choose Table and the Table window appears as shown in figure 4.11. We maintain the rows textbox as one and change the number of columns to "10". The table width will be 1000 pixels, so our page will fit in graphical display set at 1024 x 768 pixels. The border is set to zero, so the person browsing the web page will not see a border. The Cell Padding creates a space between the border and the contents inside and the cell spacing widens the distance between the borderlines outlining the table. We set both values to zero.

Table	X
Table size	
Rows:	1 Columns: 10
Table width:	1000 pixels
Border thickness:	0 pixels
Cell padding:	0 88
Cell spacing:	
Header	
None Left	
Accessibility	
Caption:	
Summary:	~
	~
Help	OK Cancel

#### Figure 4.11 – A Table for the Navigation Bar

Now, place the mouse cursor in the first cell and holding down the left button, we highlight all ten cells of the table. In the Properties window, we will set the cell width to 100 pixels and the cell height to 25 pixels.

SEARCH	LINK CHECKER S	ITE REPORTS	FTP LOG	SERVER	R DEBUG	PROPERTIES				*≣
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CSS	) <u>E</u> c	lit Rule	CSS Panel		Size No	one 🔽				Ŀ
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	🖽 🏗 Vert Def	ault 🔽 H	25 He	ader 🛄						Δ

Figure 4.12 – Setting the Cell Width to 100 Pixels

To create links to the major subject pages in the Inoproducts website, we type the names of each page in each cell.



#### Figure 4.13 - Typing the Names of the Main Hyperlinks

These text names or phrases need to be short and to the main point.

## Setting Link Colors in the Page Properties Window

For the Inoproducts website, we want the hyperlinks to change color from blue to green and for an underline to appear when the mouse rolls over the word or phrase. As we see the Properties window in figure 4.12, we pick the Page Properties button and the dialogue box appears as shown in figure 4.14. We need to select the Links CSS category.

Category	Links (CSS)		
Appearance (CSS) Appearance (HTML) Links (CSS)	Link font:	Verdana, Geneva, sans-serif	B I
Headings (CSS)	<u>S</u> ize:	12 💌 px 😪	
Title/Encoding Tracing Image	Link color:	📃 #52B4FF Rollover links; 📃 #009I	=90:
	<u>V</u> isited links:	<b>4009F90</b> <u>A</u> ctive links: <b>4009</b>	=90
	Underline style:	Show underline only on rollover	*

Figure 4.14 – Setting the Page Properties

The link color is the shade of the hyperlink while we are just viewing the homepage. When we are screening the homepage in the web browser and we did not select any hyperlinks yet, the link color is what we see. The default link color is blue. The active link color is the shade of the hyperlink while we are selecting the link. The active link color does not appear on the faster computers we use today, since the modern computer will quickly open the new page, so we would not see the active link color. The visited link color is the shade of the hyperlink after we visited the webpage. The default visited link color for our computer is purple.

We will modify the link font, font size, and colors for our website. We want the Verdana font and we will set the size to 12 pixels. The link's hexadecimal color will be #52B4FF, which matches the blue in the banner. The rollover, active and visited link color is #009F90 that matches the green in the banner. In the Underline style Listbox, pick the option that will show the underline only on rollover. After we make all of the settings, we will press the OK command button and the system defaults we no longer be blue and purple.

SEARCH	LINK CHECK	ER SITE	REPORTS	FTP LOG	SERVER DEBUG	PROPER	TIES			
<> HTML	Format	None	~	Class	None	<u>∨</u> В	I	≣ ;≣ ≝ ≝	Title	
🗄 CSS	ID	None	*	Link	news.html	>		90	Target	~
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	u jį ve	ert Middle	🖌 н	25 He	ader 🗌					

#### Figure 4.15 – Folders inside the HTML folder

Now, we can highlight the word news in the second cell and change the Properties window to HTML. We should type "news.html" in the link textbox. To center the text

horizontally and vertically in the cell, change the defaults for Horizontal to center and Vertical to middle. We need to continue to define the links for all nine major hyperlinks on the top navigation bar. The following table displays the link names.

Cell Number	Text in Cell	Hyperlink
1	Blank	
2	News	news.html
3	Global Chaos	global chaos.html
4	Solutions	solutions.html
5	Products	products.html
6	Education	education.html
7	Careers	careers.html
8	Contribute	contribute.html
9	Store	store.html
10	Blog	blog.html

Figure 4.16 shows the finished navigation bar.



Figure 4.16 – The Finished Navigation Bar

 News GI	obal Chaos	Solutions	Products	Education	Careers	Contibute	Store	Blog

Figure 4.17 – The Center Table and the Lower Navigation Bar

We will add a third table under the top navigation bar which will eventually hold the editable information for the website. The table has one row, one column and is 400 pixels tall. Then we add a fourth table that will contain the lower or minor navigation bar. The table below shows us the text for cells 2 through 9 and the hyperlinks for each.

Cell Number	Text in Cell	Hyperlink
1	Blank	
2	Membership	membership.html
3	Press Release	press_release.html
4	About Us	about_us.html
5	Policies	policies.html
6	Site Map	site_map.html
7	Webmasters	webmasters.html
8	Contact Us	contact_us.html
9	Survey	survey.html
10	Blank	

For our copyright statement, again, we insert another 1000 pixel wide, one row, and one column table. Type the following in the final table.

"Copyright 2010 by World Class CAD, LLC. All Rights Reserved."

Place the cursor after the word copyright and pick Insert on the Menu bar and then HTML, Special Characters and finally Copyright. The © symbol will appear.



Figure 4.18 – Inserting the Copyright Symbol

Copyrights protect the content of the website from illegal distribution and the statement should appear at the bottom of each page.

## Creating an External Style Sheet

To match the Verdana font defined in the page properties, we will create an external CSS style sheet. With the CSS marked on the Properties window, we will select Verdana, Geneva, and Sans serif in the font Listbox as shown in figure 4.19.

Membership Press Release About Us Policie: Cepyright © 2010 by World Class CAD, LLC. All Rights Reserved.	Default Font Verdana, Geneva, sans-serif Georgia, Times New Roman, Times, serif Courier New, Courier, monospace Arial, Helvetica, sans-serif Tahoma, Geneva, sans-serif Trebuchet MS, Arial, Helvetica, sans-serif Arial Black, Gadget, sans-serif Times New Roman, Times, serif Palatino Linotype, Book Antigua, Palatino, serif Lucida Sans Unicode, Lucida Grande, sans-serif MS Serif, New York, serif Lucida Console, Monaco, monospace Comic Sans MS, cursive	Survey
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	Edit Font List	
A HTML Targeted Rule <new css="" rule=""> Y Font</new>	Default Font V B I	
Edit Rule CSS Panel Size	None 🔽 🔽 🗐	Ŀ
Cell Horz Default 🗸 W No wrap 🗋 Bg		Page Properties
H 25 Header		۵

Figure 4.19 – Starting to Define an External Style Sheet

We will call the cascading style sheet for normal text, "regular\_text". Under the rule definition, we will choose to make a new style sheet. We then press the OK command button to proceed to save and define the cascading style sheet.

New CSS Rule	le l
Selector Type:	ОК
Choose a contextual selector type for your CS5 rule.	
Class (can apply to any HTML element)	Cancel
Selector Name: Choose or enter a name for your selector.	
regular_text	
This selector name will apply your rule to all HTML elements with class "regular_text".	
Less Specific More Specific	
Rule Definition:	
Choose where your rule will be defined.	
(Allow the device of the Allow The A	
(New Style Sheet File)	Help

Figure 4.20 – Defining a New CSS Rule

Save the style sheet in a folder called "style sheets" which needs to be located in the HTML folder. If we change the style sheet, the rule will alter the appearance of any webpage to which the external cascading style sheet is attached. We then press the Save command button to move to the Rule Definition window.

Save Style SI	heet File As			? 🗙
Select file nam	e from:  File system  Data sources	Site Root		
Savejn: 🗀	style sheets	💌 😋 🔊	📂 🎟 <del>-</del>	
regular_te×	t			
File <u>n</u> ame:	regular_text		<u>S</u> av	re
Save as <u>t</u> ype:	Style Sheet Files (*.css)	*	Cano	el
URL:	file:///Cl/Documents and Settin	gs/Dad/My Do		
Relative to:	Document 💌			
	Link Relative To in the site defin	iition.		
Document shou	uld be saved to use this option.			.::

#### Figure 4.21 – Saving an External Style Sheet

To define the rule for text, we will keep our choices simple. We decide upon the Verdana font with a font size of 12 pixels. The font style is normal and the color is #52B4FF. When we press the OK button on this dialogue box, the copyright statement will now appear with the regular text style sheet attributes.

Category	Туре						
Type Background Block Box Boxder List Positioning Extensions	Eont-family: Font-size: Font-sizyle: Line-height: Text-decoration	Verdana, 12 normal	v v v	рх	ns-seri	Font- <u>w</u> eight: Font- <u>v</u> ariant: Text-t <u>r</u> ansform:	* * * #52B4FF
	Help	 line-t blink none	hrou;		OK	Cancel	Apply

Figure 4.22 – Make the Rule Definition

	Global Chaos	Solutions	Products	Education	Careers	Contibute	Store	Blog
 					d			

#### Figure 4.23 – The Final Template Design

## Making an Editable Region

Remember in this exercise, we are making a template and we want to mark the editable regions and protect the banner, the navigation bars and the copyright statement. The 1000 pixel wide by 400-pixel tall center table is the editable region on this template, so we need to place the mouse cursor into this cell.



Figure 4.24 – Defining the Editable Region

We need to select Insert on the Menu bar and then choose the Template Objects. We then pick Editable Regions and when the New editable Region window appears on the display, we will name the area "Editregion1". We should press OK to complete the task.

New Editable Region	$\overline{\mathbf{X}}$
Name: EditRegion1 This region will be editable in documents based on this template.	OK Cancel Help



With the area marked as shown in figure 4.26, we now can proceed to designing our homepage and other web documents quickly and efficiently without worry of damaging important contents of the website.



Figure 4.26 - The Completed Template

\* World Class CAD Challenge 43-7 \* - Create a template with banner, top navigation bar, editable region, lower navigation bar and copyright statement. Complete this task in less than 30 minutes to maintain your World Class ranking.

Send your best time and a copy of your webpage for verification to the authors of these problems to have your name, location and time posted. See the web site for instructions.

www.worldclasscad.com